

**REGULAR SESSION OF THE GOVERNING BOARD
ADOPTED MINUTES***

DATE: Thursday, September 20, 2012

MEETING PLACE: Horizon Board Rooms
2800 Nicolaus Road, Suite 100
Lincoln, California

1. MEETING CALLED TO ORDER AT 4:00 P.M. BY SANDRA FRAME

1.01 Pledge of Allegiance

2. ROLL CALL:

Education/Community Representative: Sandra Frame, President PRESENT

Parent Representative: Angela Henning, Vice President ABSENT

Parent Representative: Andrea Rynberk PRESENT

Business/Community Representative: Cynthia Moore PRESENT

Parent Representative WPUSD: Carmen Del Prado PRESENT

Parent Representative: Carmen Oates PRESENT

Parent Representative: Frank Kavenik PRESENT

3. STUDENT PRESENTATION

ST Becky Morales introduced her student, 6th grader Noah Dutra. Noah has homeschooled through Horizon since kindergarten. Noah gave a PowerPoint presentation regarding his trip to southern California to attend a three week Robotics camp where he had roommates and classmates from all over the world. He gave a demonstration with one of his robots.

4. ADJOURN TO CLOSED SESSION

4.01 Admission of Expelled Students (Government Code 48957.6)

4.01a ES#12-10

5. ADJOURN TO OPEN SESSION

6. MEETING RE-CONVENED

7. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

7.01 Admission of Expelled Students (Government Code 48957.6)

7.01a ES#12-10

Motion by Cynthia Moore to accept the recommendation of the Administrative Panel to allow admission of Expelled Student ES# 12-10 with stipulations

Second by Andrea Rynberk

Ayes 6

Noes 0

Absent 1

Abstain 0

Motion passed

8. CONSIDERATION OF CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

8.01 Chief Business Officer

a. Approve Purchase Orders Over \$50,000

8.02 Chief Executive Officer

a. Approval of Minutes for August 16, 2012 (Removed from Consent agenda)

Motion by Carmen Oates to remove the August minutes from the Consent Agenda.

Second by Cynthia Moore

Ayes 6

Noes 0

Absent 1

Abstain 0

Motion passed

b. Motion to adopt the Agenda and Approve the Consent Agenda

Roll Call Vote:

	Aye	No	Abstain	Absent
Sandra Frame	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cynthia Moore	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Henning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Carmen Del Prado	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Oates	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frank Kavenik	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion passed

Motion by Carmen Del Prado to move approval of the August minutes to the October Consent Agenda when recommended amendments are completed.

Second by Carmen Oates

Ayes 6

Noes 0

Absent 1

Abstain 0

Motion passed

9. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

NONE

10. COMMUNICATION FROM THE BARGAINING UNITS

10.01 Horizon Certificated Employees Association

HCEA Representative Lizette Sweiven gave the following report:

“HCEA continues to work cooperatively with HCS.

Examples that HCS and HCEA are moving in a positive direction are:

- 1) HCEA appreciates the email that Craig sent out to all staff recognizing the teachers who went above and beyond, without compensation, submitting the A-G Course Syllabi.
- 2) According to information from a prior meeting, through cooperative negotiations there were approximately 17 jobs saved!

3) Enrollment is up!

HCEA does have several concerns:

1. Communication has at times been a problem throughout the process after school ended last year.
2. We feel that many of our issues have begun to stack up without being resolved.
3. Some commitments made during negotiations were not communicated to managers, therefore creating different expectations between teachers and managers.
4. Some verbal commitments made during negotiations have not been kept.
5. Teachers are hearing mixed messages from HCEA and HCS, therefore creating confusion and uncertainty among employees.
6. A new job description was created without another meet and confer process.

Of important note: HCEA would like recognize Erica Higashi who is resigning. She has accepted a positive at Monterey Trail High School. We would like to thank her for her 10 years of service. Erica did an excellent job as both a teacher and representative.

Lastly, we look forward to working with HCS to resolve outstanding issues. We are hopeful that the collaborative tone set at the end of the school year will continue as improved communication occurs and as we cooperatively work on solutions for the current issues. We have a tentative meeting scheduled with HCS for October 1st, 2012.

10.02 California School Employees Association
NO REPORT

11. COMMUNICATION FROM THE ADMINISTRATION

11.01 Chief Executive Officer

CEO Cliff Heimbichner reported on:

- Back to School Nights going well
- Regional ST meetings have begun
- Confirming Administration's commitment to improve communication
- Current enrollment is 2,912:
 - HCS: 1,369
 - PaSCL: 1,543
- Preliminary STAR data looks good
- HCS has the best people. Everyone is working extremely hard and dedicated to the students

11.02 Chief Business Officer

CBO Cliff Bautista reported:

- HCS will have information on whether or not the cuts made have actualized
- Several tax initiatives on November's ballot could affect HCS

11.03 Chief Academic Officer

CAO Cynthia Wood reported:

- She is becoming more involved in overall policies, procedures, and practices
 - Has had a positive response that were cooperative and forward thinking
 - Results are excellent and resulted in more open communication
 - Agreements will be in writing
- Special Education parents are pleased with the cooperation between Special Ed and General Ed
 - Current Special Ed enrollment is 312

12. EXECUTIVE LIMITATIONS

12.01 Policy 2.3: Financial Condition and Activities

CBO Cliff Bautista presented his report on Policy 2.3: Financial Condition and Activities (Unaudited Actuals) for both schools

Motion by Cynthia Moore to accept the report as reasonable interpretation providing sufficient data

Second by Carmen Oates

Ayes 6

Noes 0

Absent 1

Abstain 0

Motion passed

12.02 Policy 2.8: Communication and Support

Board President Sandra Frame reviewed the report and led discussion regarding Policy 2.8: Communication and Support

Motion by Carmen Del Prado to accept the report as reasonable interpretation providing sufficient data with no changes needed at this time

Second by Andrea Rynberk

Ayes 6

Noes 0

Absent 1

Abstain 0

13. BOARD SELF EVALUATION

13.01 Board Effectiveness Quiz

Board will review and submit The Board Effectiveness Quiz at the October meeting

14. BOARD MEMBER COMMENTS

- Carmen Oates thanked all staff for their hard work
- Sandra Frame thanked Dennis Craft for his excellent article in the paper, asked for business cards for the Board, thanked Mona Krentz for her hard work while Brenda Clark was out, and shared a quote from Lee Cockerell: "An organization can create magic through outstanding leadership that inspires employees, delights customers, and achieves extraordinary results"
- Carmen Del Prado commented that HCS has a wonderful group of people who are up to the challenge

15. ESTABLISHMENT OF FUTURE MEETINGS AND AGENDA TOPICS

15.01 October 18, 2012, Regular Business Meeting

- a. Global Ends Policy 1.2: Special Interests and Talents
- b. Executive Limitations Policy 2.7: Compensation and Benefits
- c. Board Effectiveness Quiz

16. APPROVAL OF MINUTES

October meeting

17. ADJOURNMENT AT 6:50 P.M. BY SANDRA FRAME

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us

Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648

Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

*Please note: items on the agenda may not be addressed in the order they are agendized.

The Board may alter the order at their discretion.