

REGULAR SESSION AND WORKSHOP OF THE GOVERNING BOARD ADOPTED MINUTES*

DATE: Thursday, August 16, 2012
TIME: 3:00 p.m.
MEETING PLACE: Horizon Board Rooms
2800 Nicolaus Road, Suite 100
Lincoln, California

1. MEETING CALLED TO ORDER

1.01 Pledge of Allegiance

2. ROLL CALL:

Education/Community Representative: Sandra Frame, President PRESENT
Parent Representative: Angela Henning, Vice President ARRIVED AT 3:35
Parent Representative: Andrea Rynberk PRESENT
Business/Community Representative: Cynthia Moore PRESENT
Parent Representative WPUSD: Carmen Del Prado PRESENT
Parent Representative: Carmen Oates PRESENT
Parent Representative: Frank Kavenik PRESENT

3. WORKSHOP

- Craig Heimbichner introduced the “making magic” theme
- The campus descriptions and organization chart
- We will focus on professional development this year throughout our school
- Explained the overall name change of campuses
- Meet and greet went well at ALA
- Explained revamp of regional administrators and their regions
- Craig Heimbichner introduced the new Cobbinah Cross Sports Education (CCSE) Preparatory Academy
- Cynthia Moore showed the other board members the folder of information from the in-service.
- Frank Kavenik suggested generic business cards with HCS contact information on them

4. ADJOURN TO CLOSED SESSION

4.01 Admission of Expelled Students (Government Code 48957.6)
4.01a ES#12-05
4.01b ES#12-06
4.01c ES#12-07

5. ADJOURN TO OPEN SESSION

6. MEETING RE-CONVENED

7. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

7.01 Admission of Expelled Students (Government Code 48957.6)

7.01a ES#12-05

Motion by Cynthia Moore to accept the recommendation of the Administrative Panel to allow admission of Expelled Student ES# 12-05 with stipulations

Second by Andrea Rynberk

Ayes 7
Noes 0
Absent 0
Abstain 0

Motion Passed

7.01b ES#12-06

Motion by Angela Henning to accept the recommendation of the Administrative Panel to allow admission of Expelled Student ES# 12-06 with additional stipulations from the Board

Second by Andrea Rynberk

Ayes 7
Noes 0
Absent 0
Abstain 0

Motion Passed

7.01c ES#12-07

Motion by Angela Henning to accept the recommendation of the Administrative Panel to allow admission of Expelled Student ES# 12-07 with additional stipulations from the Board

Second by Andrea Rynberk

Ayes 7
Noes 0
Absent 0
Abstain 0

Motion Passed

8. CONSIDERATION OF CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

8.01 Chief Business Officer

8.02 Chief Executive Officer

- a. Motion to adopt the Agenda and Approve the Consent Agenda by Cynthia Moore.

Second by Andrea Rynberk

Roll Call Vote:

	Aye	No	Abstain	Absent
Sandra Frame	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cynthia Moore	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Henning	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Del Prado	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Oates	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frank Kavenik	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion Passed

9. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

NONE

10. COMMUNICATION FROM THE BARGAINING UNITS

10.01 Horizon Certificated Employees Association

HCEA Representative Lizette Sweiven submitted this report:

“Welcome back to the new school year! The HCEA will continue to collaborate with all stakeholders to make Horizon Charter Schools one of the best charter schools in the state of California. We look forward to being innovative and creative despite the financial challenges that schools face. In light of this we are grateful for the Governance Committee's oversight, vision casting, and support. It was wonderful to see some of the GC members at the August 10 in-service. Thank you for going out of your way to be connected and excited the 2012-2013 school year.

The HCEA will work with Administration to develop an Agreement Addendum over the first 30 days.

- HCEA has had a preliminary meeting already
- HCEA will meet with HCS again to develop a draft of addendums.

Thank you for your time and hard work!”

10.02 California School Employees Association

NONE

11. COMMUNICATION FROM THE ADMINISTRATION

11.01 Chief Executive Officer

- Grateful for serving such a great Governing Board and strong HCS staff
- Wants unity and streamlined approach to delivering Board Ends

11.02 Chief Business Officer

- Very busy this summer closing books for one year and starting books on new fiscal year
- Partnerships for Student Centered Learning 2 years deficit spending
- Both charters will have positive balance starting new school year
- Monitor cash flow carefully and be very prudent
- Working on audited actual that are due to county and state in September
- Auditors will be here at the end of October
- Cliff Bautista explained the split of management cost allocations between HCS and PaSCL

11.03 Chief Academic Officer

- Cynthia showed her presentation from the in-service and explained to the board her thoughts behind each part of the presentation

12. EXECUTIVE LIMITATIONS

12.01 Global Executive Constraints

Internal Monitoring report by Craig Heimbichner

Motion made by Andrea Rynberk to accept Internal Monitoring Report as written.

Second by Angela Henning

Ayes 7

Noes 0

Absent 0

Abstain 0

Motion Passed

12.02 Global Executive Constraints

2012 Multi-County Agency Biennial Notice Approval- NEXT MEETING

13. BOARD SELF-EVALUATION

13.01 Board Self Evaluation

a. Policy 3.0: Global Board-Management Connection

- Policy 3.1: Unity of Control
- Policy 3.2: Accountability of CEO
- Policy 3.3: Delegation to CEO
- Policy 3.4: Monitoring CEO Performance

Motion by Andrea Rynberk to accept and continue adherence to policies 3.0-3.8 without modifications

Second by Angela Henning

Ayes 7

Noes 0

Absent 0

Abstain 0

Motion passed

b. Policy 4.0: Global Governance Commitment

- Policy 4.1: Governing Style
- Policy 4.2: Board Job Product
- Policy 4.4: Board President's Role
- Policy 4.5: Board Members' Code of Conduct
- Policy 4.6: Board Committee Principles
- Policy 4.7: Board Committee Structure
- Policy 4.8: Governance Investment

Motion by Cynthia Moore to accept and continue adherence to policies 4.1- 4.8 without modifications

Second by Angela Henning

Ayes 7

Noes 0

Absent 0

Abstain 0

Motion passed

13.02 Board Meeting Monitoring Report

14. BOARD MEMBER COMMENTS

- Board recognized the hard work and long hours of administration and staff over the summer
- Board would like to see all parents receive a windshield visor as they would be great PR. Cliff Bautista agreed

15. ESTABLISHMENT OF FUTURE MEETINGS AND AGENDA TOPICS

15.01 September 20, 2012, Regular Business Meeting

- a. Global Ends Policy 1.0
- b. Executive Limitations Policy 2.3 Financial Condition & Activities
- c. Multi-County Agency Biennial Notice Approval

16. APPROVAL OF MINUTES – NEXT MEETING

17. ADJOURNMENT AT 5:45 BY Sandra Frame

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.

Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.

Members of the public may submit a written request for the entire agenda packet to:

Horizon Charter Schools Board Secretary

PO Box 489000

Lincoln CA 95648

The request must be submitted 10 working days prior to the meeting.

*Individuals requiring **disability-related accommodations or modifications** including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at **least two days prior to meeting date.***

Government Code 54954.1