

**REGULAR SESSION OF THE GOVERNING BOARD
ADOPTED MINUTES***

DATE: Thursday, June 21, 2012
MEETING PLACE: Horizon Board Rooms
2800 Nicolaus Road, Suite 100
Lincoln, California

1. MEETING CALLED TO ORDER AT 4:00 BY SANDY FRAME

1.01 Pledge of Allegiance

2. ROLL CALL:

Education/Community Representative: Sandra Frame, President Present
Parent Representative: Angela Henning, Vice President Present
Parent Representative: Andrea Rynberk Present
Business/Community Representative: Cynthia Moore Present
Parent Representative WPUSD: Carmen Del Prado Present
Parent Representative: Carmen Oates Absent
Parent Representative: Frank Kavenik Absent
A quorum was established with five (5) members present

3. STUDENT PRESENTATION

NONE

4. ADJOURN TO CLOSED SESSION BY SANDY FRAME

- 4.01 Public Employee Personnel: Appointment, employment, evaluation of performance, discipline or dismissal of public employee (Government Code Section 54957)
a. Policy 3.4: Monitoring CEO Performance
- 4.02 Approval of CAHSEE Waiver Request (Education Code Section 35146)
a. GBCW #12-14
b. GBCW #12-15
c. GBCW #12-16
d. GBCW #12-17
e. GBCW #12-18
f. GBCW #12-19
g. GBCW #12-20
h. GBCW #12-21

5. ADJOURN TO OPEN SESSION

6. MEETING RE-CONVENED BY SANDY FRAME

7. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

- 7.01 Public Employee Personnel: Appointment, employment, evaluation of performance, discipline or dismissal of public employee (Government Code Section 54957)
a. Policy 3.4: Monitoring CEO Performance
Sandra Frame reported the Board unanimously voted to extend CEO Craig Heimbichner's contract for three years

7.02 Approval of CAHSEE Waiver Request (Education Code Section 35146)

- a. GBCW #12-14
- b. GBCW #12-15
- c. GBCW #12-16
- d. GBCW #12-17
- e. GBCW #12-18
- f. GBCW #12-19
- g. GBCW #12-20
- h. GBCW #12-21

Motion by Andrea Rynberk to approve the CAHSEE Waiver #s GBCW #12-14 through 12-21 as submitted

Second by Cindy Moore

Ayes: 5
 Noes: 0
 Abstain: 0
 Absent: 2

Motion passed

8. CONSIDERATION OF CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

8.01 Chief Business Officer

- a. Approve Purchase Orders over \$50,000
- b. Approve adding Partnerships for Student-Centered Learning to all current bank accounts held by Horizon Charter School.
- c. Approve removing LuAnn Boone and Patricia Winget as signers for all current bank accounts held by Horizon Charter School
- d. Approve adding Craig Heimbichner and Cynthia D. V. Wood as signers for all current bank accounts held by Horizon Charter School

8.02 Chief Executive Officer

- a. Approve Horizon Charter Schools students attending the Shakespeare Festival in Ashland, Oregon September 18-20, 2012
- b. Motion to adopt the Agenda and Approve the Consent Agenda by Cindy Moore
Roll Call Vote: Angela Henning

| | Aye | No | Abstain | Absent |
|------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Sandra Frame | X | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Andrea Rynberk | X | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Cynthia Moore | X | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Angela Henning | X | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Carmen Del Prado | X | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Carmen Oates | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X |
| Frank Kavenik | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X |

Motion passed

9. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

None

10. COMMUNICATION FROM THE BARGAINING UNITS

10.01 Horizon Certificated Employees Association

HCEA President Eric Johnson reported Travis Stull has resigned as the HCEA Representative to the Board and ST/classroom teacher Lizette Sweiven will now be the HCEA Representative to the Board.

Eric Johnson presented new CAO Cynthia D. V. Wood with some welcome gifts.

10.02 California School Employees Association

CSEA President Diana Bull submitted the following report:

“CSEA has been working on restructuring CSEA job descriptions with administration. There are 4 CSEA job descriptions/positions still pending.

- Custodial I /Maintenance II
- Small Group Instruction Specialist
- Curriculum Resource Specialist
- Curriculum Resource Lead

These positions are not new positions and were already included in the budget. CSEA does not know why these 4 job descriptions/positions have not been approved. To be honest CSEA is experiencing a high level of frustration, concerning the pending status of these 4 job descriptions. CAO Cynthia Wood is looking into this matter.

Respectfully,
CSEA President Diana Bull 804”

11. COMMUNICATION FROM THE ADMINISTRATION

11.01 Chief Executive Officer

- Introduction of Chief Academic Officer, Cynthia D. V. Wood
- Announcement regarding the Accelerated Learning Academy

11.02 Chief Business Officer

No report

12. EXECUTIVE LIMITATIONS

12.01 Executive Limitations Policy 2.4: Financial Planning and Budgeting

Fiscal Coordinator Yvonne Allen presented the Horizon Charter School and Partnerships for Student-Centered Learning 2012-2013 Budgets for approval and led discussion.

Motion by Cindy Moore to accept the report as reasonable interpretation providing sufficient data and to adopt the Horizon Charter School and Partnerships for Student-Centered Learning 2012-2013 Budgets as presented

Second by Angela Henning

Ayes: 5

Noes: 0

Abstain: 0

Absent: 2

Motion passed

13. BOARD SELF-EVALUATION

13.01 Board Self-Evaluation Policy 4.3: Agenda Planning

Consideration of Board Timelines for 2012-2013

Board President Sandy Frame led discussion regarding amending Board Self-Evaluation Policy 4.3: Agenda Planning (Board Timelines)

Motion by Andrea Rynberk to adopt Policy 4.3 as amended Andrea Rynberk

Second by Carmen Del Prado

Ayes: 5

Noes: 0

Abstain: 0

Absent: 2

Motion passed

13.02 Policy 1.0: Global ENDS Review

Consideration and Review of Established ENDS Policy

Board President Sandy Frame led discussion regarding amending Policy 1.0: Global ENDS

Board consensus to postpone this agenda item until

13.03 Election of Officers

Motion by Cindy Moore to elect Sandra Frame as President and Angela Henning as Vice President

Second by Carmen Del Prado

Ayes: 5

Noes: 0

Abstain: 0

Absent: 2

Motion passed

13.04 Board Meeting Monitoring Report

14. BOARD MEMBER COMMENTS

15. ESTABLISHMENT OF FUTURE MEETINGS AND AGENDA TOPICS

15.01 August 16, 2012, Regular Business Meeting at 3:00 pm followed by Board Workshop

a. Policy 3.0: Global Board-Management Connection

b. Policy 3.1: Unity of Control

c. Policy 3.2: Accountability of CEO

d. Policy 3.3: Delegation to CEO

e. Policy 4.0: Global Governance Commitment

f. Policy 4.1: Governing Style

g. Policy 4.2: Board Job Product

h. Policy 4.4: Board President's Role

i. Policy 4.5: Board Members' Code of Conduct

j. Policy 4.6: Board Committee Principles

k. Policy 4.7: Board Committee Structure

l. Policy 4.8: Governance Investment

15.02 Special Meeting: July 19, 2012, 9:30 am, re: Global ENDS

16. APPROVAL OF MINUTES

Motion by Cindy Moore to approve the minutes as amended

Second by Andrea Rynberk

Ayes: 5

Noes: 0

Abstain: 0

Absent: 2

Motion passed

17. ADJOURNMENT AT 5:42 P.M. BY SANDY FRAME

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us
Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648
Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

*Please note: items on the agenda may not be addressed in the order they are agendized.
The Board may alter the order at their discretion.