



## **REGULAR SESSION OF THE GOVERNING BOARD ADOPTED MINUTES\***

DATE: Thursday, May 17, 2012  
MEETING PLACE: Horizon Board Rooms  
2800 Nicolaus Road, Suite 100  
Lincoln, California

### **1. MEETING CALLED TO ORDER AT 4:00 P.M. BY SANDRA FRAME**

1.01 Pledge of Allegiance

### **2. ROLL CALL:**

Education/Community Representative: Sandra Frame, President PRESENT  
Parent Representative: Angela Henning, Vice President PRESENT  
Parent Representative: Andrea Rynberk PRESENT  
Business/Community Representative: Cynthia Moore PRESENT  
Parent Representative WPUSD: Carmen Del Prado PRESENT  
Parent Representative: Carmen Oates ABSENT (Arrived during Student Presentations)  
Parent Representative: Frank Kavenik PRESENT

### **3. STUDENT PRESENTATIONS**

Supervising Teacher Travis Stull and three Horizon homeschool students showcased their learning at Horizon: Auxona Thomas, report on solar energy and building a self-sustaining home; Alizabeth Thomas and Bryanna Landry, song in American Sign Language; Jennie Hunt, yearbook project presentation.

### **4. ADJOURN TO CLOSED SESSION**

4.01 Public Employee Personnel: Appointment, employment, evaluation of performance, discipline or dismissal of public employee (Government Code Section 54957)

4.02 Approval of CAHSEE Waiver Requests (Education Code Section 35146)

- a. GBCW #12-01
- b. GBCW #12-02
- c. GBCW #12-03
- d. GBCW #12-04
- e. GBCW #12-05
- f. GBCW #12-06
- g. GBCW #12-07
- h. GBCW #12-08
- i. GBCW #12-09
- j. GBCW #12-10
- k. GBCW #12-11
- l. GBCW #12-12
- m. GBCW #12-13

### **5. ADJOURN TO OPEN SESSION**

**6. MEETING RE-CONVENED**

**7. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

7.01 Public Employee Personnel: Appointment, employment, evaluation of performance, discipline or dismissal of public employee (Government Code Section 54957)  
No Action Taken

7.02 Approval of CAHSEE Waiver Requests (Education Code Section 35146)  
Motion by Cynthia Moore to approve the CAHSEE Waiver Requests for the following students:

- a. GBCW #12-01
- b. GBCW #12-02
- c. GBCW #12-03
- d. GBCW #12-04
- e. GBCW #12-05
- f. GBCW #12-06
- g. GBCW #12-07
- h. GBCW #12-08
- i. GBCW #12-09
- j. GBCW #12-10
- k. GBCW #12-11
- l. GBCW #12-12
- m. GBCW #12-13

Second by Angela Henning

Ayes: 7  
 Noes: 0  
 Abstain: 0  
 Absent: 0  
 Motion passed

**8. CONSIDERATION OF CONSENT AGENDA**

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

8.01 Chief Business Officer

- a. Approve Purchase Orders over \$50,000

8.02 Chief Executive Officer

- a. Motion to adopt the Agenda and Approve the Consent Agenda by Andrea Rynberk
- b. Second by Angela Henning

Roll Call Vote:

	Aye	No	Abstain	Absent
Sandra Frame	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cynthia Moore	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Henning	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Del Prado	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Oates	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frank Kavenik	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion Passed

**9. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

HCS parent Mariann Bjorkman addressed the Governing Board regarding granting “honors” credit for college coursework as it applies to the High School GPA.

Horizon Special Education Coordinator Diane Youtsey reported three Horizon teachers (Joan Oakes, Annette Darling, Don Brice) received Teachers Who Make a Difference awards from Placer County Association of Charter School Administrators.

**10. COMMUNICATION FROM THE BARGAINING UNITS**

**10.01 Horizon Certificated Employees Association**

HCEA Representative Travis Stull presented the following report:

“Congratulations to HCEA members, Joan Oaks, Annette Darling, and Don Brice for being recognized by Placer County’s Association of California School Administrators as, “Teachers Who Make a Difference” for 2010-2011. A special thank you to the HCS administration for nominating, praising, and recognizing these teachers.

Negotiations continue to be collaborative and we are close to having a TA. We are very concerned about reaching an agreement as soon as possible because of the ramifications to all stakeholders in the school, particularly those whose jobs might be changed or eliminated. We also want to be sure the important details are in place and all members have been represented. This is taking some time with the diverse nature of our school.

We are happy to hear the interviews for a new CAO are underway and are hopeful a candidate will be chosen who will understand and work with the needs of our unique culture and student needs.

In an effort to build upon the collaborative environment at Horizon Charter Schools, HCEA invited Craig Heimbichner, Chief Executive Officer, Rhonda Chance, Human Resources, Rafael Ruano, Labor Representative, and Eric Johnson, Supervising Teacher /HCEA President to the spring CalTURN (California Teachers Union Reform Network) Conference in Sacramento on April 25<sup>th</sup> and 26<sup>th</sup>. HCS and HCEA were honored to be one of 35 union/administration teams that were invited from throughout the state to participate.

The mission of CalTURN is to develop & disseminate new knowledge related to union-supported reform in addition to developing action plans to keep the focus on collaboration and reform in times of severe fiscal stress.

Presentations and dialogue revolved around the changing landscape of public education, structures and goals, teacher evaluations and trends, rethinking teacher unions to meet today’s challenges, an update on the California education budget, and the different strategies for improvement that we are considering.

Specifically, HCS and HCEA discussed the possibility of pursuing the following next steps:

- HCS / HCEA meet with Administrators to explain changes in contract, language, etc.
  - Proactive step to understanding and collaboration
  - To ensure we are all on the same page
- How to embed collaboration into school culture
  - Training / Develop Administrators
  - Training / Develop Teacher Leaders
  - Creating Magic
  - Creation of Committees / Collaboration
- Restructure Budget Advisory Committee
- Joint Survey of Health and Progress
  - Broadcast to all stakeholders
- Continue the discussion of Peer / PAR / Teacher Feedback
- Develop Administrator Feedback System

CalTURN is scheduling another conference in the Fall and we intend to invite more participants from HCS. We look forward to updating the conference participants of our collaborative efforts and success.”

#### 10.02 California School Employees Association

CSEA President Diana Bull submitted the following report:

“We are coming to a close concerning the restructuring of job descriptions. We hope to finalize this process in the next few weeks. This has been for the most part, a very positive collaboration between Administration and CSEA. The classified are very valuable to the continued success here at Horizon Charter Schools. Thank you for all your hard work, dedication and most of all patience in these very difficult times. May 20-26 is Classified School Employee Week. This is a great opportunity to show support and recognize the important contributions of classified employees.”

Respectfully,

CSEA President Diana Bull 804

### 11. COMMUNICATION FROM THE ADMINISTRATION

#### 11.01 Chief Executive Officer

CEO Craig Heimbichner reported:

- Horizon featured in Sacramento Business Journal as one of the 25 top high schools in the area.
- Restructuring in progress.
- Negotiations in progress with HCEA
  - All programs will remain and be fully supported
- Chief Academic Officer interviews conducted and position will be filled this month
- Homeschool/Independent Study Task Force met
  - Field trips will be returning
  - Increasing Instructional Funds
  - Instructional Materials will be easier to access
- Graduation Sunday, May 20
- Kudos to Gary Pogue, Diane Youtsey, and Rhonda Chance for many extra hours of work to get through this year of transition

#### 11.02 Chief Business Officer

CEO Craig Heimbichner (for CBO Cliff Bautista) reported:

- Region 3 California Charter Schools Association Meeting

- May Revise
  - Tax measures on ballot to help with school funding
- Horizon budget outlook not clear due to enrollment questions; however, pre-enrollment looks very good
  - 330 graduates this year
  - ALA very popular this year
- Facilities issues
  - Cliff Bautista and Mike Basile working on finding facilities

**12. EXECUTIVE LIMITATIONS**

12.01 Executive Limitations Policy 2.1: Treatment of Clientele

CEO Craig Heimbichner presented his report and led discussion regarding Executive Limitations Policy 2.1: Treatment of Clientele

Motion by Cynthia Moore to accept the report as reasonable interpretation providing sufficient data

Second by Angela Henning

Ayes: 7

Noes: 0

Abstain: 0

Absent: 0

Motion passed

12.02 Executive Limitations Policy 2.2 Treatment of Staff

CEO Craig Heimbichner presented his report and led discussion regarding Executive Limitations Policy 2.2: Treatment of Staff

Motion by Cynthia Moore to accept the report as reasonable interpretation providing sufficient data

Second by Andrea Rynberk

Ayes: 7

Noes: 0

Abstain: 0

Absent: 0

Motion passed

**13. BOARD SELF-EVALUATION**

13.01 Board Self-Evaluation Policy 4.3: Agenda Planning

Consideration of Board Timelines for 2012-2013

13.02 Board Meeting Monitoring Report

**14. BOARD MEMBER COMMENTS**

**15. ESTABLISHMENT OF FUTURE MEETINGS AND AGENDA TOPICS**

15.01 June 21, 2012, Regular Business Meeting

a. Executive Limitation Policy 2.4: Financial Planning and Budgeting

b. Policy 1.0

c. Policy 3.4

d. Election of Officers

e. Board Meeting Timelines

**16. APPROVAL OF MINUTES**

Motion by Carmen DelPrado to approve the minutes as submitted

Second by Carmen Oates

Ayes: 7

Noes: 0

Abstain: 0

Absent: 0

Motion passed

**17. ADJOURNMENT AT 6:45 P.M. BY SANDRA FRAME**

The Governing Board may be reached via **e-mail** at: [horizonboard@hcs.k12.ca.us](mailto:horizonboard@hcs.k12.ca.us)

Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648

Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

\*Please note: items on the agenda may not be addressed in the order they are agendized.  
The Board may alter the order at their discretion.