

**WORKSHOP AND REGULAR SESSION OF THE GOVERNING BOARD
ADOPTED MINUTES***

DATE: October 20, 2011
MEETING PLACE: Horizon Board Rooms
2800 Nicolaus Road, Suite 100
Lincoln, California

1. MEETING CALLED TO ORDER AT 3:00

1.01 Pledge of Allegiance

2. ROLL CALL:

Education/Community Representative: Sandra Frame, President PRESENT
Parent Representative: Angela Henning, Vice President ABSENT (Arrived 3:25 p.m.)
Parent Representative: Andrea Rynberk PRESENT
Business/Community Representative: Cynthia Moore ABSENT
Parent Representative WPUSD: Carmen Del Prado PRESENT
Parent Representative: Carmen Oates PRESENT
Parent Representative: Frank Kavenik ABSENT (Arrived 3:05 p.m.)
A quorum was established with four (4) members present.

3. PRESENTATIONS

Auburn Area Coordinator Maria Blix introduced students from Horizon's SKIE program. Students gave presentations on:

- Tap Dance: Nigel Vistica
- Modern Dance: Greta Parker:
- Song: Tessa Hanson, Rose Lemmon, Sara Lemmon

Ms. Blix then showed a PowerPoint presentation on various art projects by SKIE students

4. WASC WORKSHOP

High School Guidance Counselor/Interim Assessment Coordinator Gary Pogue presented information and led discussion regarding the upcoming Horizon Charter School and Partnerships for Student-Centered Learning Charter School WASC Self-Studies.

5. ADJOURN TO CLOSED SESSION

- 5.01 Public Employee Personnel: Appointment, employment, evaluation of performance, discipline or dismissal of public employee (Government Code Section 54957)
5.02 Admission of Expelled Students (Government Code 48957.6)
5.02 a. ES# 11-15

6. ADJOURN TO OPEN SESSION

7. MEETING RE-CONVENED

8. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

- 8.01 Public Employee Personnel: Appointment, employment, evaluation of performance, discipline or dismissal of public employee (Government Code Section 54957)
No Action Taken

8.02 Admission of Expelled Students (Government Code 48957.6)

8.02 a. ES# 11-15

Motion by Angela Henning to accept the recommendation of the Administrative Pane to accept the enrollment of ES# 11-15 with stipulations as presented.

Second by Carmen Oates

Ayes	6
Noes	0
Absent	1
Abstain	0

Motion Passed

9. CONSIDERATION OF CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

9.01 Chief Business Officer

a. Approve Purchase Orders over \$50,000

9.02 Chief Academic Officer

a. Request for Approval of Horizon Charter Schools Education Foundation Board

9.03 Chief Executive Officer

a. Request for Allowance of Attendance Because of Emergency Conditions

b. Motion by Andrea Rynberk to adopt the Agenda and Approve the Consent Agenda

Second by Frank Kavenik

Roll Call Vote:

	Aye	No	Abstain	Absent
Sandra Frame	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cynthia Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Angela Henning	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Del Prado	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Oates	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frank Kavenik	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MOTION PASSED

10. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

NONE

11. COMMUNICATION FROM THE BARGAINING UNITS

11.01 Horizon Certificated Employees Association

HCEA Representative Travis Stull gave the following report:

“The HCEA is making an effort to be proactive regarding the budget and is already meeting with Cliff to gain a better understanding last year's actuals, this year’s projections and current ADA funding, unanticipated revenue streams, enrollment

numbers and overall budget concerns. Also, HCEA members are excited about participating in the new Independent Study and Home Study/Homeschooling Committee

at Horizon Charter Schools to ensure that all students achieve academic excellence that meets or exceeds state standards.

In addition, there were many innovative and creative ideas that surfaced in the CEO Survey results that could help with budget concerns as well as improve student academic performance. The survey also revealed a pattern of issues echoed by multiple voices. The majority of respondents reported that these areas are in greatest need of improvement:

- Communication between staff
- Teacher morale
- Maintaining parental choice
- Amount of teacher input in decision-making
- Benchmark exams and administration process

Other frequently mentioned areas of concern are:

- Lack of quality professional development
- More PR for HCS
- Delay of curriculum delivery/online resources at the beginning of school
- Intake process
- Web site (hard to navigate)
- Lack of prep time for site teachers
- ReportWriter/improving grading system
- More focus on quality for IS students

We look forward to meeting with Mr. Heimbichner as well as other administration in working to solve these issues. Teachers were appreciative of the HCS polo shirts and personalized business cards. We believe they will be helpful with advertising. Families are still waiting for the letter of apology/explanation of late orders, that has not happened yet, we would suggest a more timely response to the issue is in order, like the POs, the letter is late in coming.”

11.02 California School Employees Association

CSEA #804 President Diana Bull submitted the following report:

“CSEA would like acknowledge all its members for going **above** and **beyond** their job responsibilities. It’s been a very stressful time, with all the cuts implemented. CSEA classified are doing more with less, but seem to do so with a smile and a great attitude. You’re all very much appreciated.”

12. COMMUNICATION FROM THE ADMINISTRATION

12.01 Chief Executive Officer

CEO Craig Heimbichner reported:

- Meeting with teachers, parents, and students at various locations
- Cell phone use and Admin reduction (not filling Coordinator of Curriculum & Instruction)
- Refocusing all of Horizon on Ends
- Homeschool/Independent Study Team being formed
- Investigating marketing options
- Researching web options with web team
- WASC

12.02 Chief Academic Officer

CAO Pat Winget

No report

12.03 Chief Business Officer

CBO Cliff Bautista Reported:

- Meeting with HCEA
- Message to families forthcoming after research on slow curriculum delivery
- Fiscal issues
 - 3rd year of declining enrollment
 - 3 years of budget cuts
 - Received 1 time dollars from Federal Government (\$1.2 million)
 - HCS cut \$1.5 million last year
 - Program enrollment is short 144
 - Independent study/homeschool enrollment is short 200+
 - Budget shortfall of \$1.4 to \$1.6 million
 - Trigger cuts expected from State midyear, approximately \$230 per ADA
 - HCS has adequate cash to survive this year

13. ENDS

13.01 I/D/A Regarding Policy 1.2: Special Interests and Talents

CAO Pat Winget presented a report and led discussion regarding Policy 1.2: Special Interests and Talents

Motion by Carmen Oates to accept the report as reasonable interpretation and providing sufficient data and results

Second by Angela Henning

Ayes 6

Noes 0

Abstain 0

Absent 1

Motion passed

14. EXECUTIVE LIMITATIONS

14.01 I/D/A Regarding Policy 2.3: Financial Condition and Activities

CBO Cliff Bautista presented a report and led discussion regarding Policy 2.3: Fiscal Condition and Activities

Motion by Andrea Rynberk to accept the report as reasonable interpretation and providing sufficient data and results

Second by Carmen Del Prado

Ayes 6

Noes 0

Abstain 0

Absent 1

Motion passed

14.02 I/D/A Regarding Policy 2.5: Emergency CEO Succession

CEO Craig Heimbichner presented a report and led discussion regarding Policy 2.5: Emergency CEO Succession

Motion by Carmen Del Prado to accept the report as reasonable interpretation and providing sufficient data

Second by Angela Henning

Ayes 6

Noes 0

Abstain 0
Absent 1
Motion passed

- 14.03 I/D/A Regarding Policy 2.7: Compensation and Benefits
CEO Craig Heimbichner presented a report and led discussion regarding Policy 2.7:
Compensation and Benefits
Motion by Andrea Rynberk to accept the report as reasonable interpretation and
providing sufficient data and results
Second by Carmen Oates
Ayes 6
Noes 0
Abstain 0
Absent 1
Motion passed
- 14.04 I/D/A Regarding Policy 2.8: Communication and Support
Postponed to November Business Meeting

15. BOARD SELF-EVALUATION

16. BOARD MEMBER COMMENTS

17. ESTABLISHMENT OF FUTURE MEETINGS AND AGENDA TOPICS

- 17.01 November 17, 2011, Governing Board Workshop and Regular Business Meeting
- a. Policy Governance Workshop: 2:00 p.m.
 - b. Regular Business Meeting: 4:00 p.m.
 - Postponed to November Business Meeting

18. APPROVAL OF MINUTES

Motion by Carmen Oates to adopt the minutes as submitted
Second by Frank Kavenik
Ayes 6
Noes 0
Abstain 0
Absent 1
Motion passed

19. ADJOURNMENT AT 5:40 P.M. BY SANDRA FRAME

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us
Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648
Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

*Please note: items on the agenda may not be addressed in the order they are agendized.
The Board may alter the order at their discretion.