

REGULAR SESSION OF THE GOVERNING BOARD
ADOPTED MINUTES*

DATE: Thursday, September 15, 2011
MEETING PLACE: Horizon Board Rooms
2800 Nicolaus Road, Suite 100
Lincoln, California

1. MEETING CALLED TO ORDER AT 4:00

1.01 Pledge of Allegiance

2. ROLL CALL:

Education/Community Representative: Sandra Frame, President Present
Parent Representative: Angela Henning, Vice President Present
Parent Representative: Andrea Rynberk Present
Business/Community Representative: Cynthia Moore Present
Parent Representative WPUSD: Carmen Del Prado Present
Parent Representative: Carmen Oates
Parent Representative: Frank Kavenik Present
A quorum was established with seven (7) members present.

3. ADMINISTRATION OF OATH OF OFFICE

3.01 Administration of Oath of Office: Carmen Oates
Board President Sandra Frame administered the oath of office to Carmen Oates.

4. PRESENTATIONS

None

5. ADJOURN TO CLOSED SESSION

5.01 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

6. ADJOURN TO OPEN SESSION

7. MEETING RE-CONVENED

8. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

8.01 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
Board President Sandra Frame reported there was no action taken in closed session.

9. CONSIDERATION OF CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

9.01 Chief Business Officer
a. Approve Purchase Orders over \$50,000

9.02 Chief Executive Officer

- a. Approve Draft Board Policy BP 11-01: Identification and Education Under Section 504
- b. Motion to adopt the Agenda and Approve the Consent Agenda by Angela Henning Second by Cynthia Moore.

Roll Call Vote:

	Aye	No	Abstain	Absent
Sandra Frame	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cynthia Moore	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Henning	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Del Prado	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Oates	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frank Kavenik	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion Passed

10. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

ST Travis Stull read letters of concern from two parents and ST Nancy Christiansen.

11. COMMUNICATION FROM THE BARGAINING UNITS

11.01 Horizon Certificated Employees Association

HCEA Representative Travis Stull submitted a report regarding:

- Best In Service
- Customer Service concerns regarding Curriculum delivery, POs, and staffing

11.02 California School Employees Association

CSEA President Diana Bull submitted the following statement:

“CSEA is very appreciative of having the opportunity to serve on the sub-committee and the interview panel in the very important process of choosing the next CEO. It’s been an honor.”

12. COMMUNICATION FROM THE ADMINISTRATION

12.01 Interim Chief Executive Officer/Chief Business Officer

CEO/CBO Cliff Bautista reported:

- In Service was good.
- Programs doing well.
- Enrollment is down.
 - Programs total enrollment expectations not met
 - Home School Independent Study enrollment down
 - Additional costs for programs and facilities teachers and staff
- Closed books for 2010-2011

12.02 Chief Academic Officer

CAO Pat Winget reported:

- In Service successful
- Aware of issues with curriculum

13. ENDS

13.01 I/D/A Regarding Policy 1.0: Global Ends

CAO Pat Winget presented a report and led discussion regarding Policy 1.0: Global Ends
Motion by Andrea Rynberk to accept the report as reasonable interpretation and
providing sufficient data

Second by Carmen Oates

Ayes 7

Noes 0

Abstain 0

Absent 0

Motion passed

13.02 I/D Regarding WASC Self-Study Reports

CAO Pat Winget presented and led discussion regarding the Draft WASC Self-Study
Reports for Horizon Charter School and Partnerships for Student-Centered Learning.

The Board will meet on Thursday, September 22, 2011 for more Discussion/Action

14. EXECUTIVE LIMITATIONS

14.01 I/D/A Regarding Policy 2.3: Financial Condition and Activities

CBO Cliff Bautista presented reports and led discussion regarding Policy 2.3: Financial
Condition and Activities (Partnerships 2011/12 August Budget Revision and HCS
2011/12 August Budget Revision)

Motion by Cynthia Moore to accept the report as reasonable interpretation and providing
sufficient data

Second by Andrea Rynberk

Ayes 7

Noes 0

Abstain 0

Absent 0

Motion passed

15. BOARD

15.01 I/D/A Regarding Selection of Personnel Sub-Committee

Board President Sandra Frame led discussion regarding the Personnel Sub-Committee

Motion by Andrea Rynberk to appoint Sandra Frame, Angela Henning, and Carmen
Oates to the Personnel Sub-Committee

Second by Carmen Del Prado

Ayes 7

Noes 0

Abstain 0

Absent 0

Motion passed

16. BOARD SELF-EVALUATION

17. BOARD MEMBER COMMENTS

18. ESTABLISHMENT OF FUTURE MEETINGS AND AGENDA TOPICS

- 18.01 September 22, 2011, Governing Board Special Meeting
 - o I/D/A Regarding Approval of WASC Self-Study Reports

- 18.02 October 20, 2011, Governing Board Regular Business Meeting
 - o I/D/A Regarding Policy 1.2: Special Interests and Talents
 - o I/D/A Regarding Policy 2.5: Emergency CEO Succession
 - o I/D/A Regarding Policy 2.7: Compensation and Benefits
 - o I/D/A Regarding Policy 2.8: Communication and Support

19. APPROVAL OF MINUTES

Motion by Andrea Rynberk to approve the minutes as presented

Second by Angela Henning

Ayes 7

Noes 0

Abstain 0

Absent 0

Motion passed

20. ADJOURNMENT AT 6:43 P.M.

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.

Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.

Members of the public may submit a written request for the entire agenda packet to:

Horizon Charter Schools Board Secretary

PO Box 489000

Lincoln CA 95648

The request must be submitted 10 working days prior to the meeting.

*Individuals requiring **disability-related accommodations or modifications** including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1*

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us

Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648

Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

*Please note: items on the agenda may not be addressed in the order they are agendized.

The Board may alter the order at their discretion.