

REGULAR SESSION OF THE GOVERNING BOARD
ADOPTED MINUTES*

DATE: Thursday, August 18, 2011
MEETING PLACE: Horizon Board Rooms
2800 Nicolaus Road, Suite 100
Lincoln, California

1. MEETING CALLED TO ORDER AT 4:00 PM

1.01 Pledge of Allegiance

2. ROLL CALL:

Education/Community Representative: Sandra Frame, President PRESENT

Parent Representative: Angela Henning, Vice President PRESENT

Parent Representative: Andrea Rynberk PRESENT

Business/Community Representative: Cynthia Moore PRESENT

Parent Representative WPUSD: Carmen Del Prado PRESENT

Parent Representative: Carmen Oates ABSENT

Parent Representative: Frank Kavenik PRESENT

A quorum was established with six (6) members present

3. APPOINTMENT TO OFFICE AND ADMINISTRATION OF OATH OF OFFICE

3.01 I/D/A Regarding Governing Board Appointments

a. Parent Representative Carmen Oates Appointment

Motion by to appoint Carmen Oates and Frank Kavenick to the position of Parent Representative to the Governing Board by Cynthia Moore

Second by Angela Henning

Ayes 6

Noes 0

Absent 1

Abstain 0

Motion passed

3.02 Administration of Oath of Office

a. Board President Sandra Frame administered the oath of office to Frank Kavenik

b. Interim CEO Clifford Bautista administered the oath of office to Sandra Frame

4. PRESENTATIONS

None

5. ADJOURN TO CLOSED SESSION

5.01 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

5.02 Admission of Expelled Students (Government Code 48957.6)

a. ES 11-10

- 5.03 Approval of CAHSEE Waiver Requests (Education Code Section 35146)
- a. GBCW #11-01
 - b. GBCW #11-02
 - c. GBCW #11-03
 - d. GBCW #11-04
 - e. GBCW #11-05
 - f. GBCW #11-06
 - g. GBCW #11-07
 - h. GBCW #11-08
 - i. GBCW #11-09

6. ADJOURN TO OPEN SESSION

7. MEETING RE-CONVENED AT 4:30 P.M.

8. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

8.01 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
No Action

8.02 Admission of Expelled Student (Government Code 48957.6)

a. ES 11-10

Motion by Angela Henning to accept the recommendation of the Administrative Panel to approve conditional enrollment of Student ES 11-10

Second by Carmen Del Prado

Ayes 6

Noes 0

Absent 1

Abstain 0

Motion passed

8.03 Approval of CAHSEE Waiver Requests (Education Code Section 35146)

a. GBCW #11-01

b. GBCW #11-02

c. GBCW #11-03

d. GBCW #11-04

e. GBCW #11-05

f. GBCW #11-06

g. GBCW #11-07

h. GBCW #11-08

i. GBCW #11-09

Motion by Andrea Rynberk to approve CAHSEE Waiver Requests as submitted

Second by Angela Henning

Ayes 6

Noes 0

Absent 1

Abstain 0

Motion passed

9. CONSIDERATION OF CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- 9.01 Chief Business Officer
 - a. Approve Purchase Orders over \$50,000
- 9.02 Chief Academic Officer
 - a. Approve Horizon Charter Schools students attending the Shakespeare Festival and Workshops, September 20-22, 2011 in Ashland, Oregon
- 9.03 Chief Executive Officer
 - a. Motion by Cynthia Moore to adopt the Agenda and Approve the Consent Agenda
 - b. Second Angela Henning

Roll Call Vote:

	Aye	No	Abstain	Absent
Sandra Frame	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cynthia Moore	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Henning	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Del Prado	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Oates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Frank Kavenik	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion passed

10. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.
None

11. COMMUNICATION FROM THE BARGAINING UNITS

11.01 Horizon Certificated Employees Association

“We are looking forward to an exciting school year in continuing to help our students achieve academic excellence. Teachers continue to recruit and retain students, and seem to be having more success this year with the improvements of increased IF and increased course offerings.

It is good news to hear that the state budget did not levy any cuts in the per ADA funding and are hopeful the possible mid year cuts will also be avoided.

We are glad to be a part of the process of hiring a new CEO and are looking forward to a working relationship with that person.

The HCEA has set goals to improve communication and staff morale as the surveys from past years continue to show those items being issues and we also experience them as some of the major concerns of teachers.”

11.02 California School Employees Association

CSEA did not submit a report.

12. COMMUNICATION FROM THE ADMINISTRATION

12.01 Interim Chief Executive Officer/Chief Business Officer Cliff Bautista reported:

- In Service Invitation to Board
- Resource Centers in Rocklin and Auburn were completed and ready for 1st day of school
- Board invited to visit the Resource Centers
- Schools received flat funding for schools this year
- Tax revenues have not come in as hoped
- Enrollment is being closely monitored
- Director of Human Resources Rhonda Chance gave an update on the search for the new Chief Executive Officer

- 12.02 Chief Academic Officer Pat Winget with Certificated Leaders led discussions as follows:
- a. Smooth opening to school this year (Pat Winget)
 - New and returning programs and coordinators highlighted
 - b. Enrollment (Dennis Craft)
 - Described changes in enrollment/outreach processes per Connor and Associates recommendations
 - c. WASC (Pat Winget)
 - Developing the Single School-wide Plan for Student Achievement
 - d. Overall Performance Data (Pat Winget)
 - Shows growth for both schools
 - e. CDE News Release: Blueprint for Great Schools
 - f. All Staff In-Service (Craig Heimbichner)
 - August 31, Radisson Hotel, Sacramento

13. GOVERNING BOARD

13.01 I/D/A Regarding Policy 3: Board Management Delegation (Policies 3.0-3.4)

- a. Policy 3.0: Global Board-Management Connection
- b. Policy 3.1: Unity of Control
- c. Policy 3.2: Accountability of CEO
- d. Policy 3.3: Delegation to CEO
- e. Policy 3.4: Monitoring CEO Performance

Motion by Cynthia Moore that the Board is adhering to Policies 3.0-3.4 and they need no revisions at this time.

Second by Angela Henning

Ayes	6
Noes	0
Absent	1
Abstain	0

Motion passed

13.02 I/D/A Regarding Policy 4: Governance Process (Policies 4.0-4.8)

- a. Policy 4.0: Global Governance Commitment
- b. Policy 4.1: Governing Style
- c. Policy 4.2: Board Job Product
- d. Policy 4.3: Agenda Planning
- e. Policy 4.4: Board President's Role
- f. Policy 4.5: Board Members' Code of Conduct
- g. Policy 4.6: Board Committee Principles
- h. Policy 4.7: Board Committee Structure
- i. Policy 4.8: Governance Investment

Motion by Andrea Rynberk that Board is adhering to Policies 4.0-4.8 and they need no revisions at this time.

Second by Cynthia Moore

Ayes	6
Noes	0
Absent	1
Abstain	0

Motion passed

13.03 I/D/A Regarding Election of Officers

No election needed, President and Vice-President were appointed to 2-year terms in August 2010.

14. BOARD SELF-EVALUATION

15. BOARD MEMBER COMMENTS

16. ESTABLISHMENT OF FUTURE MEETINGS AND AGENDA TOPICS

16.01 September 15, 2011, Governing Board Regular Session

- o Policy 1.0: Global ENDS
- o Policy 2.3: Financial Condition and Activities
- o Review WASC Reports for PaSCL and HCS
- o Administration of Oath of Office to Carmen Oates

16.02 September 22, 2011, Governing Board Special Meeting 4:00 p.m.

- o WASC workshop and Self-study approval

17. APPROVAL OF MINUTES

Motion by Andrea Rynberk to approve the minutes as submitted

Second by Frank Kavenik

Ayes	6
Noes	0
Absent	1
Abstain	0

Motion passed

18. ADJOURNMENT AT 6:10 P.M.

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us
Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648
Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

*Please note: items on the agenda may not be addressed in the order they are agendized.
The Board may alter the order at their discretion.