

**REGULAR SESSION OF THE GOVERNING BOARD
ADOPTED MINUTES***

DATE: Thursday, June 16, 2011
MEETING PLACE: Horizon Board Rooms
2800 Nicolaus Road, Suite 100
Lincoln, California

1. MEETING CALLED TO ORDER AT 2:00 P.M. BY ANGELA HENNING

1.01 Pledge of Allegiance

2. ROLL CALL:

Education/Community Representative: Sandra Frame, President ABSENT

Parent Representative: Angela Henning, Vice President PRESENT

Parent Representative: Andrea Rynberk PRESENT

Business/Community Representative: Cynthia Moore PRESENT

Parent Representative WPUSD: Carmen Del Prado PRESENT

Parent Representative: Carmen Oates ABSENT

Parent Representative: Frank Kavenik PRESENT

3. PRESENTATIONS

NONE

4. ADJOURN TO CLOSED SESSION

4.01 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
None held

5. ADJOURN TO OPEN SESSION

6. MEETING RE-CONVENED

7. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

7.01 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
No Action Taken

8. CONSIDERATION OF CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

8.01 Chief Business Officer

a. Approve Purchase Orders over \$50,000

b. Approve Minutes: May 31, 2011 Special Meeting

c. Approve Minutes: June 7, 2011 Special Meeting

- 8.02 Chief Executive Officer
- a. Approval of Medi-Cal Administrative Claiming Agreement, Sutter County
 - b. Motion to adopt the Agenda and Approve the Consent Agenda by Cynthia Moore
- Second by Angela Henning

Roll Call Vote:

	Aye	No	Abstain	Absent
Sandra Frame	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Andrea Rynberk	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cynthia Moore	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Henning	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Del Prado	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Oates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Frank Kavenik	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion Passed

9. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

None

10. COMMUNICATION FROM THE BARGAINING UNITS

10.01 Horizon Certificated Employees Association

None

10.02 California School Employees Association

HCEA Representative Linda Frank gave a report for HCEA

11. COMMUNICATION FROM THE ADMINISTRATION

11.01 Chief Executive Officer reported on:

- Nice Graduation
- Buildings nearing completion
- Thank you for nice luncheon

11.02 Chief Academic Officer reported on:

- Photograph of Graduating Class of 2011
- Graduation Speech from Salutatorian
- Admissions process restructured
- Enrollment up in Resource Centers and Programs
- Summer Institutes next week
- WASC now two visits, one for each school

11.03 Chief Business Officer

- None

12. EXECUTIVE LIMITATIONS

12.01 I/D/A Regarding Policy 2.4: Financial Planning and Budgeting

Fiscal Analyst Yvonne Allen presented the budget and led discussion regarding Policy 2.4
Motion by Cindy Moore to accept the report as reasonable interpretation and providing sufficient data

Second by Andrea Rynberk

Ayes 5

Noes 0

Abstain 0

Absent 2

Motion passed

13. GOVERNING BOARD

- 13.01 I/D/A Regarding Approval of Chief Executive Officer Job Description
Human Resources Director Rhonda Chance presented the report and led discussion regarding the CEO Job Description
Motion by Cindy Moore to accept the job description as amended
Second by Carmen Del Prado
Ayes 5
Noes 0
Abstain 0
Absent 2
Motion passed
- 13.02 I/D/A Regarding Establishment of 2011-2012 Governing Board Meeting Dates/Times
Motion by Carmen Del Prado to adopt the Board Meeting Dates as presented to be held at 4:00 p.m.
Second by Andrea Rynberk
Ayes 5
Noes 0
Abstain 0
Absent 2
Motion passed
- 13.03 Administration of Oath of Office
Chief Executive Officer LuAnn Boone administered the oath of office to Frank Kavenik and Cindy Moore

14. BOARD SELF-EVALUATION

15. BOARD MEMBER COMMENTS

16. ESTABLISHMENT OF FUTURE MEETINGS AND AGENDA TOPICS

- 16.01 July 12, 2011, 10 a.m., Governing Board Workshop: CEO Requirements
- 16.02 August Governing Board Workshop/Regular Session
- a. August 18, 2011, time to be determined
- Board Self-Evaluation
 - Policy 3.0: Global Board-Management Connection
 - Policy 3.1: Unity of Control
 - Policy 3.2: Accountability of CEO
 - Policy 3.3: Delegation to CEO
 - Policy 3.4: Monitoring CEO Performance
 - Policy 4.0: Global Governance Commitment
 - Policy 4.1: Governing Style
 - Policy 4.2: Board Job Product
 - Policy 4.3: Agenda Planning
 - Policy 4.4: Board President's Role
 - Policy 4.5: Board Members' Code of Conduct
 - Policy 4.6: Board Committee Principles
 - Policy 4.7: Board Committee Structure
 - Policy 4.8: Governance Investment

17. APPROVAL OF MINUTES

Motion by Cindy Moore to approve the minutes as presented

Second by Carmen Del Prado

Ayes 5

Noes 0

Abstain 0

Absent 2

Motion passed

18. ADJOURNMENT

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us

Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648

Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

*Please note: items on the agenda may not be addressed in the order they are agendized.

The Board may alter the order at their discretion.