



Quality Education through Personalized Learning

SPECIAL MEETING OF THE GOVERNING BOARD ADOPTED MINUTES*

DATE: Tuesday, May 31, 2011
MEETING PLACE: Horizon Board Rooms
2800 Nicolaus Road, Suite 100
Lincoln, California

1. MEETING CALLED TO ORDER BY SANDRA FRAME AT 10:00 A.M.

1.01 Pledge of Allegiance

2. ROLL CALL:

Education/Community Representative: Sandra Frame, President	PRESENT
Parent Representative: Angela Henning, Vice President	PRESENT
Parent Representative: Andrea Rynberk	PRESENT
Business/Community Representative: Cynthia Moore	PRESENT
Parent Representative WPUSD: Carmen Del Prado	PRESENT
Parent Representative: Carmen Oates	PRESENT
Parent Representative: Frank Kavenik	PRESENT

A quorum was established with SEVEN (7) members present.

3. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

Travis Stull, representing HCEA, asked that the teachers have a seat on the panel to hire a new CEO.

4. GOVERNING BOARD

4.01 I/D/A Regarding Chief Executive Officer Position

Human Resources Director Rhonda Chance provided information and led discussion regarding the Chief Executive Officer job description and hiring a new CEO to replace LuAnn Boone who is retiring.

- Interim Plan

Motion by Cindy Moore that Cliff Bautista be appointed interim CEO

Second by Angela Henning

Ayes 7

Noes 0

Abstain 0

Absent 0

Motion passed

Pat Winget will be WASC Lead.

- Timeline

- Timeline will be flexible based on finding and hiring the correct candidate for the position
- Position will be posted as soon as the job description is finalized
- June 7 Special Meeting to finalize CEO job description
- Board workshop July 12, 10 a.m. for all stakeholders to discuss CEO requirements
- Possibly two August Workshops
- Request input from bargaining units regarding CEO job description to be turned in to Human Resources Director by 4 pm Thursday, June 2

- Board to consider possible stipends for Interim CEO and LuAnn Boone as consultant at next meeting, June 7
- Parents to be notified regarding LuAnn's retirement, Interim CEO, and July workshop
- June 16 Potluck Farewell for LuAnn at Nicolaus at noon with Board Meeting time changed to 2 p.m.
- CEO Job Description DRAFT
 - Salary Range to be determined after further research
 - To be finalized at June 7 Special Meeting

5. APPROVAL OF MINUTES

Postponed to next meeting

6. ADJOURNMENT BY SANDY FRAME AT 11:45 A.M.

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us

Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648

Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

*Please note: items on the agenda may not be addressed in the order they are agendized. The Board may alter the order at their discretion.