

**REGULAR SESSION OF THE GOVERNING BOARD  
ADOPTED MINUTES\***

DATE: Thursday, May 19, 2011  
MEETING PLACE: Horizon Board Rooms  
2800 Nicolaus Road, Suite 100  
Lincoln, California

**1. MEETING CALLED TO ORDER AT 3:00 P.M. BY SANDRA FRAME**

1.01 Pledge of Allegiance

**2. ROLL CALL:**

Education/Community Representative: Sandra Frame, President PRESENT  
Parent Representative: Angela Henning, Vice President PRESENT  
Parent Representative: Andrea Rynberk PRESENT  
Business/Community Representative: Cynthia Moore PRESENT  
Parent Representative WPUSD: Carmen Del Prado PRESENT  
Parent Representative: Carmen Oates ABSENT (arrived during closed session)  
Parent Representative: Frank Kavenik ABSENT (arrived during closed session)  
A quorum was established with five (5) members present

**3. PRESENTATIONS**

(Moved to immediately following the closed session report)  
HCS teacher Glenda Billigmeier introduced students from her Animation Class who gave presentations demonstrating how flash animation is used in every day life: Andrew Riley (pivot animation), Bella Seal (web design), Jacob Geer (flash animation), and Lewis Gompers (flash animation)

**4. ADJOURN TO CLOSED SESSION**

4.01 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)  
4.02 Public Employee Performance (Government Code Section 54957)  
a. Chief Executive Officer  
b. Chief Business Officer  
c. Chief Academic Officer  
4.03 Conference with Labor Negotiator (Government Code Section 54957.6)  
a. HCEA  
b. CSEA

**5. ADJOURN TO OPEN SESSION**

**6. MEETING RE-CONVENED AT 3:55 BY SANDRA FRAME**

**7. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY BY SANDRA FRAME**

7.01 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)  
No action taken

- 7.02 Public Employee Performance (Government Code Section 54957)
  - a. Evaluation of Chief Executive Officer  
Contract extended as amended
  - b. Chief Business Officer  
Contract extended as amended
  - c. Chief Academic Officer  
Contract extended as amended
- 7.03 Conference with Labor Negotiator (Government Code Section 54957.6)
  - a. HCEA: No action taken
  - b. CSEA: No action taken

**8. CONSIDERATION OF CONSENT AGENDA**

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- 8.01 Chief Business Officer
  - a. Approve Purchase Orders over \$50,000
- 8.02 Chief Executive Officer
  - a. Approve Horizon Charter Schools’ Partnerships for Student-Centered Learning Local Plan Area Local Education Agency (LEA) Assurances
  - b. Motion by Cindy Moore to adopt the Agenda and Approve the Consent Agenda  
Second by Andrea Rynberk  
Roll Call Vote:

	Aye	No	Abstain	Absent
Sandra Frame	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cynthia Moore	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Henning	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Del Prado	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Oates	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frank Kavenik	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion Passed

**9. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

Parent Kevin Brune addressed the Board.

**10. COMMUNICATION FROM THE BARGAINING UNITS**

- 10.01 Horizon Certificated Employees Association
  - HCEA Representative Travis Stull introduced himself as the new GB representative and thanked Linda Frank for her excellent service. Travis gave the following report”
  - “As the budget preparation process closes, HCEA remains committed to do their part. As you are aware, HCEA took a very active role in the BAC again this year. We recognize that funding is threatened by the State fiscal crisis and that we have a budget shortfall to reconcile as well.*
  - While HCEA is prepared to help in the reconciliation as we did in the prior two years, it is imperative that we mitigate budget actions that reduce services to students.*

*During the BAC the CFO shared segments of the May 9<sup>th</sup> California Association of School Business Officials publication to illuminate the crisis and the statewide concerns about the unknown.*

*What wasn't shared from that same publication was the advice to schools about how to balance the budget which stated "We can only count on current law. That means using categorical flexibility to the fullest extent, using the last of federal money, drawing on reserves, and not pulling back on layoff notices".*

*The insistence to protect all reserves may be viewed as fiscally prudent, but that is a prospective that discounts the adverse impacts of the trend to increase teacher loads and compromise quality education. HCS currently carries an approximate cash reserve of \$4 million, which is over 20% of the 2011-12 projected budget. Using just 10% of existing reserves would still leave a reserve of 20% compared to the total budget. This would provide the leeway to reduce the negative impact on the quality goals of this Board. Other Districts in our region, including Western Placer, Rocklin Unified, Roseville City and many others, are using portions of their reserves for the upcoming fiscal year, AND all have cash reserves significantly smaller than HCS in terms of percentage of their budgets.*

*Those reserves were accumulated over the past decade, even in years when HCEA and others saw cuts in their compensation. Now, when we are truly in a fiscal "perfect storm", we are told that the reserves we helped build will not, by choice, be used to help minimize the impact to our teachers that also has a negative impact on the quality of education for our students.*

*According to CDE's website, a page entitled "Elements of Exemplary Independent Study: Teacher Quality".*

*A ratio of not more than 25 to 1 is recommended to give teachers adequate time to meet the individual needs of their students.*

*This includes providing: the directions and resources necessary for the student to meet academic goals while working independently.*

*Additional assistance, including direct instruction and counsel, as determined to be necessary for individual student success.*

*The exhaustive efforts to develop the "Ends & Means" were to provide for exemplary education and academic excellence.*

*The concessions required of teachers over the past two years have begun to take their toll. Last year enrollment declined by unprecedented numbers. Much of that decline was the result of a mass exodus of teachers never before seen by HCS.*

*We are optimistic that the negotiation process will result in a mutually amicable agreement that shares the burden of this difficult fiscal time by way of tolerable concessions and commitment from HCS to judiciously utilize some reserves."*

#### 10.02 California School Employees Association

CSEA President Diana Bull submitted the following statement via email:

*"CSEA met with Administration May 17<sup>th</sup> to negotiate budget cuts. No agreement was reached at that time. CSEA will meet again with Administration May 23 with a counter proposal. Our hope is a mutual agreement will be reached."*

### 11. COMMUNICATION FROM THE ADMINISTRATION

#### 11.01 Chief Executive Officer

CEO LuAnn Boone reported:

- Wednesday May 11, Day of the Teacher
- John Adams Academy, new charter school in Roseville
- Graduation Sunday, May 22
- Draft Board Meeting Schedule for 2011-2012
- IF for elementary increased to \$1,250, high school to \$1,600 for 2011-2012

#### 11.02 Chief Academic Officer

CAO Pat Winget reported:

- Two teachers given accolades
  - John McClung, Channel 10 Teacher of the Month
  - Dan Kealy, ACSA Region 2
- End of Year Events

- Common Acronyms for HCS
  - HCS will be participating in a new educational collaboration
  - 29 teaching positions posted
- 11.03 Chief Business Officer  
CBO Cliff Bautista reported:
- BAC Update
    - Good progress
  - California's May Revise
    - Some good news for California schools, dependent on tax extensions

## 12. EXECUTIVE LIMITATIONS

- 12.01 I/D/A Regarding Policy 2.1: Treatment of Clientele  
CEO LuAnn Boone presented the report and led discussion on Executive Limitations Policy 2.1: Treatment of Clientele  
Motion by Cindy Moore to accept the report as reasonable interpretation and providing sufficient data  
Second by Angela Henning  
Ayes 7  
Noes 0  
Abstain 0  
Absent 0  
Motion passed
- 12.02 I/D/A Regarding Policy 2.2: Treatment of Staff  
CEO LuAnn Boone presented the report and led discussion on Executive Limitations Policy 2.2: Treatment of Staff  
Motion by Cindy Moore to accept the report as reasonable interpretation and providing sufficient data  
Second by Andrea Rynberk  
Ayes 7  
Noes 0  
Abstain 0  
Absent 0  
Motion passed

## 13. GOVERNING BOARD

- 13.01 I/D/A Regarding Governing Board Appointments
- a. Governing Board Business/Community Representative for term of office July 1, 2011-June 30, 2013  
Motion by Angela Henning to appoint Cindy Moore  
Second by: Carmen Oats  
Ayes 7  
Noes 0  
Abstain 0  
Absent 0  
Motion passed
- b. Governing Board Education/Community Representative for term of office July 1, 2011-June 30, 2013  
Motion by Carmen Del Prado to appoint Sandy Frame  
Second by Cindy Moore  
Ayes 7  
Noes 0  
Abstain 0  
Absent 0  
Motion passed

**14. BOARD SELF-EVALUATION**

**15. BOARD MEMBER COMMENTS**

**16. ESTABLISHMENT OF FUTURE MEETINGS AND AGENDA TOPICS**

16.01 June 2011 Governing Board Regular Session

a. June 16, 2011, 3 p.m.

- Policy 2.4: Financial Planning and Budgeting
- Administration of Oath of Office
- Establish meeting dates for 2011-2012
- May 31, 2011 and June 7, 2011 Board Workshops, 10 am,

**17. APPROVAL OF MINUTES**

Motion by Carmen Del Prado to approve the minutes as amended

Second by Carmen Oates

Ayes 7

Noes 0

Abstain 0

Absent 0

Motion passed

**18. ADJOURNMENT AT 5:15 P.M. BY SANDRA FRAME**

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us

Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648

Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

\*Please note: items on the agenda may not be addressed in the order they are agendized.  
The Board may alter the order at their discretion.