



*Quality Education through Personalized Learning*

**REGULAR SESSION OF THE GOVERNING BOARD  
ADOPTED MINUTES**

DATE: Thursday, December 17, 2009  
MEETING PLACE: Horizon Board Rooms  
2800 Nicolaus Road, Suite 100  
Lincoln, California

**1. MEETING CALLED TO ORDER AT 3:00 BY CYNTHIA MOORE**

1.01 Pledge of Allegiance

**2. ROLL CALL:**

Business/Community Representative: Cynthia Moore, President Present  
Parent Representative: Andrea Rynberk, Vice President Present  
Parent Representative: Angela Henning Present  
Education/Community Representative: Sandra Frame Present  
Parent Representative: Kelly Sapp Absent (arrived 3:04 during closed session)  
Parent Representative WPUSD: Doug Kidder Present (left at 4:35)  
Parent Representative: Vacant  
A quorum was established with five (5) members present

**3. PRESENTATIONS**

NONE

**4. ADJOURN TO CLOSED SESSION**

- 4.01 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
- 4.02 Admission of Expelled Students (Government Code Section 48918)
  - a. ES # 08-29
  - b. ES # 09-11
  - c. ES # 09-12
  - d. ES # 09-13

**5. ADJOURN TO OPEN SESSION**

**6. MEETING RE-CONVENED**

**7. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

- 7.01 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)  
No Action Taken
- 7.02 Admission of Expelled Students (Government Code Section 48918)
  - a. ES # 08-29
  - b. ES # 09-11
  - c. ES # 09-12
  - d. ES # 09-13

Motion by Sandra Frame to accept the recommendations by the Administrative Panel to approve enrollment of expelled student 08-29 with conditions

Second by Andrea Rynberk

Ayes: 6  
Noes: 0

Abstain: 0

Absent: 0

Motion passed

Motion by Kelly Sapp to accept the recommendations by the Administrative Panel to approve enrollment of expelled student 09-11 with conditions

Second by Angela Henning

Ayes: 6

Noes: 0

Abstain: 0

Absent: 0

Motion passed

Motion by Angela Henning to accept the recommendations by the Administrative Panel to approve enrollment of expelled student 09-12 with conditions

Second by Sandra Frame

Ayes: 6

Noes: 0

Abstain: 0

Absent: 0

Motion passed

Motion by Doug Kidder to accept the recommendations by the Administrative Panel to approve enrollment of expelled student 09-13 with conditions

Second by Kelly Sapp

Ayes: 6

Noes: 0

Abstain: 0

Absent: 0

Motion passed

**8. CONSIDERATION OF CONSENT AGENDA**

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

8.01 Chief Business Officer

a. Approve Purchase Orders Over \$50,000

8.02 Chief Executive Officer

a. Motion by Sandra Frame to adopt the Agenda and Approve the Consent Agenda

b. Second by Doug Kidder

c. Roll Call Vote:

	Aye	No	Abstain	Absent
Cynthia Moore	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Henning	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Frame	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kelly Sapp	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doug Kidder	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion passed

**9. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

NONE

**10. COMMUNICATION FROM THE BARGAINING UNITS**

**10.01 Horizon Certificated Employees Association**

HCEA Representative Linda Frank submitted the following report:

ADMINISTRATION

- Organizational Assessment

The HCEA Organizational Assessment Survey was provided to you on November 9<sup>th</sup> for your information and review. The survey will go out on December 18<sup>th</sup> and will be due back by January 8<sup>th</sup>. We expect to compile and publish the results by January 28<sup>th</sup>.

ACADEMIC

- Compensation

HCS is out of compliance of Article X-Compensation of the Collective Bargaining Agreement. The violations include: Subject Matter Specialists (SMS) pay, Aircards, and Student meeting frequency

HCEA and HCS have another meeting scheduled on Thursday, January 7<sup>th</sup> to continue working on resolving these issues.

FINANCE

- Budget

Members of the HCEA Executive Board met with Cliff on November 17<sup>th</sup> to improve our understanding of the budget. As a result of that meeting, a summary of the budget concerns shared by Cliff was sent to our membership along with a request that they submit cost saving and revenue generating ideas for consideration at the budget review meeting. It is our goal to partner with HCS to get through this fiscal storm.

**10.02 California School Employees Association**

CSEA Representative Daniel Clark read the following e-mail dated November 19, 2009 from CSEA President Diana Bull to CEO LuAnn Boone:

“Good morning LuAnn,

Just wanted you to know the classified voted not to receive longevity. They have also asked me to convey the following thoughts that were shared at yesterday's union meeting. It was very disconcerting to the classified that Administration and the board came to the assumption that we would even think of tricking or deceiving you concerning longevity. When the statement was made at the BAC, that there would be no compensation for anyone, longevity never entered our minds, this is the truth. We are very willing to share in the good times as well as the bad times. I think that should be obvious given our history. We have always been fair and reasonable. We even tabled negotiations last year to show our support in these financially difficult times. As I stated when we met on Monday, November 16<sup>th</sup>, the longevity issue was never about the money, it was based on principle. Please know that the classified believe this was a very big misunderstanding. Again no trickery or deception ever entered our minds. We appreciate and are very grateful for our jobs, and know for the most part we have always been treated fairly. We appreciate all employees and will continue to strive to work for a common goal, which is to make Horizon successful. I know that there has not always been classified present at the GB meetings. This has been difficult due to the time the GB meetings start. Work and Dedication to Horizon comes first, and the classified can't always take time off from their jobs. The classified have committed to taking turns so they will be able to start attending the GB meetings on a regular basis. The goal of the classified is to continue to have a strong, respectful and cooperative relationship with Administration, the GB Board as well as all employees here at Horizon. I hope

you will share these thoughts with the Board. They will also be shared by me at the next GB meeting.

Respectfully,  
Diana”

## **11. COMMUNICATION FROM THE ADMINISTRATION**

### **11.01 Chief Executive Officer**

LuAnn Boone reported on:

- Nicolaus upgrades
- Offices close at noon December 18 and will be closed until January 4, 2010

### **11.02 Chief Academic Officer**

Pat Winget reported on:

- Possible HCS Special Education SELPA to CHELPA changes
- Mobility Rate/Enrollment Status Change 8/17/09-12/14/09
- HCS 2009 Adequate Yearly Progress (AYP) Report
- African Library Project

### **11.03 Chief Business Officer**

Cliff Bautista reported on:

- Audit
- Recession affects on schools
- Budget deficits
- Budget Advisory Committee (BAC) will reconvene

## **12. EXECUTIVE LIMITATIONS**

### **12.01 I/D/A Regarding Policy 2.0: Global Executive Constraints**

CEO LuAnn Boone reviewed the report and led discussion regarding Policy 2.0: Global Executive Constraints

Motion by Kelly Sapp to accept the report as reasonable interpretation and providing sufficient data

Second by Angela Henning

Ayes 6

Noes 0

Abstain 0

Absent 0

Motion passed

### **12.02 I/D/A Regarding Policy 2.3: Financial Condition and Activities**

CBO Cliff Bautista reviewed the 1<sup>st</sup> Interim report and led discussion regarding Policy 2.3: Financial Condition and Activities

Motion by Sandra Frame to accept the report as reasonable interpretation and providing sufficient data

Second by Doug Kidder

Ayes 6

Noes 0

Abstain 0

Absent 0

Motion passed

### **12.03 I/D/A Regarding Policy 2.6: Asset Protection**

Thom Gilbert from Gilbert and Associates to presented Horizon's 2008-2009 Audit Report. CBO Cliff Bautista then led discussion regarding Policy 2.6: Asset Protection

Motion by Sandra Frame to accept the report as reasonable interpretation and providing sufficient data

Second by Kelly Sapp

Ayes 6

Noes 0

Abstain 0

Absent 0

Motion passed

### **13. BOARD SELF EVALUATION**

#### **13.01 I/D/A Regarding Policy 3.3: Delegation to CEO**

Board members discussed Policy 3.3: Delegation to CEO

Motion by Sandra Frame to accept that Board Members are adhering to Policy 3.3 and no revisions are needed at this time.

Second by Angela Henning

Ayes 5

Noes 0

Abstain 0

Absent 1

Motion passed

#### **13.02 I/D/A Regarding Policy 3.4: Monitoring CEO Performance**

Board members discussed Policy 3.4: Monitoring CEO Performance

Motion by Andrea Henning to accept that Board Members are adhering to Policy 3.4 and no revisions are needed at this time.

Second by Sandra Frame

Ayes 5

Noes 0

Abstain 0

Absent 1

Motion passed

### **14. COMMENTS FROM BOARD MEMBERS**

14.01 I/D Regarding Board Meeting Monitoring Report

14.02 I/D Regarding General Board Member Comments

### **15. ESTABLISHMENT OF FUTURE MEETINGS AND AGENDA TOPICS**

15.01 January 2010 Governing Board Regular Session to be established by the Board President

a. January 28, 2010, Board Regular Session: 3:00 p.m.

- Policy 1.1: Numeracy, Literacy, Science Skills
- Policy 3.1: Unity of Control
- Policy 3.2: Accountability of CEO

### **16. APPROVAL OF MINUTES**

Motion by Andrea Rynberk to accept the minutes as presented

Second by Kelly Sapp

Ayes 5

Noes 0

Abstain 0

Absent 1

Motion passed

**17. ADJOURNMENT AT 4:40 P.M. BY CYNTHIA MOORE**

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us

Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648

Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

\*Please note: items on the agenda may not be addressed in the order they are agendized.  
The Board may alter the order at their discretion.