



**REGULAR MEETING OF THE GOVERNING BOARD  
AGENDA**

Date: Thursday, August 20, 2015  
Meeting Place: Horizon Charter Schools Board Room  
2800 Nicolaus Road #100  
Lincoln CA 956418

**REGULAR BUSINESS MEETING  
4:00 P.M. START**

**1. CALL TO ORDER – Horizon Charter Schools Board Room**

PLEDGE OF ALLEGIANCE

ROLL CALL

- Parent Representative: Michelle Johnson (President)
- Education/Community Representative: Vacant
- Parent Representative: Sara Infante
- Parent Representative: Andrea Rynberk
- Parent Representative: Karen Vicari
- Parent Representative: Vacant
- Community Representative: Bob Collins

**2. STUDENT PRESENTATIONS**

None

**3. CONSENT AGENDA**

**NOTICE TO THE PUBLIC**

*All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of the business following the approval of the consent agenda.*

- 3.01 Approval of Meeting Minutes for:
  - a. June 18, 2015 Regular Meeting of Governing Board
- 3.02 Approval of Warrant Report
  - a. Horizon Charter Schools
- 3.03 Certificated Personnel Report
- 3.04 Classified Personnel Report
- 3.05 Organizational Charts
- 3.06 Salary Schedules

#### 4. REPORTS AND COMMUNICATION

- 4.01 Horizon Certificated Employees Association  
See Attached Statement
- 4.02 California School Employees Association  
No Report Submitted
- 4.03 Assistant Superintendent, Business Services/Chief Business Official– Daniel Schuler
- 4.04 Superintendent/Chief Executive Officer – Cynthia Wood, EdD

#### 5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose “Speaker Card” are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary prior to the start of the meeting.

#### 6. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln CA

- 6.01 ADMISSION OF EXPELLED STUDENT- (Government Code Section 48918)  
Jennifer Carrol, Regional Administrator, JaDene Jones, Director of Operations
- 6.02 CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation – Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (b) of Government Code Section 54956.9)  
Doug N. Freifeld, ESQ, Fagen, Friedman & Fulfroost, LLP  
Chastin Pierman, ESQ, Young, Minney & Corr, LLP  
James Ward, ESQ, Evans, Wieckowski, Ward and Scoffield  
Kim Bogard, ESQ, Kingsley Bogard  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 6.03 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)  
Feasibility Study Horizon Learning Centers - Cynthia Wood, EdD, Superintendent/Chief Executive Officer, Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 6.04 CONFERENCE WITH LABOR NEGOTIATOR Pursuant to government Code Section 54957.6, discussion concerning: Unrepresented Employee: Assistant Superintendent, Administrative Services/Chief Operations Officer  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 6.05 Public Employee: Discipline/Dismissal/Release: Fagen, Friedman & Fulfroost, LLP  
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer, Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- 6.06 Public Employee: Discipline/Dismissal/Release: Young, Minney & Corr, LLP  
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer, Cynthia Wood, EdD, Superintendent/Chief Executive Officer

## 7. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following items:

- 7.01 ADMISSION OF EXPELLED STUDENT- (Government Code Section 48918)  
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Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer, Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 7.06 Public Employee: Discipline/Dismissal/Release: Young, Minney & Corr, LLP  
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer, Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

## 8. INFORMATION/DISCUSSION/ACTION

***“ACTION”:*** Indicates items the Board has seen previously  
***“Action”:*** Indicates items the Board is seeing for the first time

*Members of the public wishing to comment on any items should complete a Speakers Card located on the table at the entrance to the Board Room. Speakers Cards are to be submitted to the Board Secretary before each item is discussed.*

- 8.01 Swearing in of New Board Member – Kimberly Dahlstrom, Michelle Johnson, Governing Board President
- 8.02 Consideration and Approval of 2015/2016 Governing Board Meeting Calendar - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.03 Consideration and Approval of Asset Protection Policy 2.6 - 14.01- Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.04 Consideration and Approval of Policy 1.0 Global Ends - Cynthia Wood, EdD, Superintendent/Chief Executive Officer, Kelly Collins, Interim Assistant Superintendent/Chief Academic Officer
- 8.05 Consideration and Approval of Policy 3.0 Global Board Management through Policy 4.8, including Board Meeting Monitoring Form - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.06 Consideration and Approval of Policy 3.0 Global Board Management Connection- Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.07 Consideration and Approval of Policy 3.1 Unity of Control - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.08 Consideration and Approval of Policy 3.2 Accountability of CEO - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.09 Consideration and Approval of Policy 3.3 Delegation to CEO - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.10 Consideration and Approval of Policy 4.0 Global Governance Commitment - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.11 Consideration and Approval of Policy 4.2 Board Job Product - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.12 Consideration and Approval of Policy 4.4 Board Presidents' Role - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.13 Consideration and Approval of Policy 4.5 Board Member's Code of Conduct - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.14 Consideration and Approval of Policy 4.6 Board Committee Principals - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.15 Consideration and Approval of Policy 4.7 Board Committee Structure - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.16 Consideration and Approval of Policy 4.8 Governance Investment - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.17 Consideration and Approval of Board Meeting Monitoring Form - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- 8.18 Consideration and Approval of Extension of Current Contract to June 30, 2017 for 911 Reserve, Roseville, CA - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.19 Consideration and Approval of Placerville Learning Center Lease Agreement to June 30, 2016 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.20 Consideration and Approval of Folsom Sports Complex Lease Agreement to June 30, 2016 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.21 Consideration and Approval of Parent Magazine - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.22 Consideration and Approval of Employee Discipline/Dismissal/Release issue, if the employee requests that the matter be heard in open session. Item 6.05 of Consent Agenda - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.23 Consideration and Approval of Employee Discipline/Dismissal/Release issue, if the employee requests that the matter be heard in open session. Item 6.06 of Consent Agenda - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.24 Consideration and Approval of National University Credential Internship - Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 8.25 Consideration and Approval of SOS Server Upgrade - Daniel Schuler, Assistant Superintendent/Chief Business Officer
- 8.26 Consideration and Approval of CDW Purchase of Tablet Carts - Daniel Schuler, Assistant Superintendent/Chief Business Officer
- 8.27 Consideration and Approval of Adobe Cold Fusion Upgrade - Daniel Schuler, Assistant Superintendent/Chief Business Officer
- 8.28 Consideration and Approval of Fancy Dancy Inventory System Upgrade - Daniel Schuler, Assistant Superintendent/Chief Business Officer
- 8.29 Consideration and Approval of SOS Prepaid Block of Time - Daniel Schuler, Assistant Superintendent/Chief Business Officer
- 8.30 Consideration and Approval of Dell KACE K1000/K1100 - Daniel Schuler, Assistant Superintendent/Chief Business Officer
- 8.31 Consideration and Approval of Dell KACE K2000/K2100 - Daniel Schuler, Assistant Superintendent/Chief Business Officer
- 8.32 Consideration and Approval of Vista Cleaning Services - Daniel Schuler, Assistant Superintendent/Chief Business Officer
- 8.33 Consideration and Approval of Contract Programs Vendor Classes- Kelly Collins, Interim Assistant Superintendent/Chief Academic Officer

**9. INFORMATION ❖ DISCUSSION**

None

**10. GOVERNING BOARD**

**10.01 FUTURE AGENDA ITEMS**

- a. September 17, 2015
  - Regular Business Meeting
  - Policy 2.3 Financial Condition & Activities
  - Special Session Governing Board Meetings
    - Thursday, September 24, 2015
    - Thursday, October 29, 2015

**10.02 BOARD MEMBER REPORTS/COMMENT**

**11. ADJOURNMENT**

*Information for the Public*  
*Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.*  
*Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.*  
*Members of the public may submit a written request for the entire agenda packet to:*  
*Horizon Charter Schools Board Secretary  
PO Box 489000  
Lincoln CA 95648*  
*The request must be submitted 10 working days prior to the meeting.*  
*Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1*

This agenda is posted at least 72 hours in advance of the meeting at:  
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,  
and on the Horizon Charter Schools Website: [horizoncharterschools.org](http://horizoncharterschools.org)

The Governing Board may be reached via e-mail at: [horizonboard@hcs.k12.ca.us](mailto:horizonboard@hcs.k12.ca.us)

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5200 X5141

\*Please note: items on the agenda may not be addressed in the order they are agenzized. The Board may alter the order at their discretion.