



## REGULAR MEETING OF THE GOVERNING BOARD AGENDA

Date: Thursday, June 16, 2016  
Meeting Place: Horizon Charter Schools Board Room  
2800 Nicolaus Road, #100  
Lincoln, CA 95648

### REGULAR BUSINESS MEETING 3:00 P.M. START

#### 1. CALL TO ORDER – Horizon Charter Schools Board Room

##### PLEDGE OF ALLEGIANCE

##### ROLL CALL

- Parent Representative: Michelle Johnson (President)
- Parent Representative: Karen Vicari (Vice President)
- Parent Representative: Andrea Rynberk
- Parent Representative: Sara Infante
- Parent Representative: Kimberly Dahlstrom
- Community Representative: Bob Collins
- Education/Community Representative: Vacant

#### 2. COMMUNICATION FROM THE PUBLIC

*This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary prior to the start of the meeting.*

**3:10 P.M.**

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA

- 3.01 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)  
Employment Agreement for Superintendent/Chief Executive Officer: Contract Discussion.  
Horizon Charter Schools Governing Board  
Attorney, Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 3.02 CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)  
Discussion concerning: Unrepresented Employee: Superintendent/ Chief Executive Officer  
Attorney, Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 3.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Consideration of Labor Negotiations  
Horizon Certificated Employees Association  
Kim Bogard, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 3.04 CONFERENCE WITH LABOR NEGOTIATORS – (Government Code Section 54957.6)  
Consideration of Labor Negotiations  
California Schools Employees Association  
Kim Bogard, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 3.05 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)  
Feasibility Study, Horizon Learning Centers  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 3.06 CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation – Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (b) of Government Code Section 54956.9)  
James Ward, ESQ, Evans, Wieckowski, Ward and Scoffield, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 3.07 CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation – Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (b) of Government code Section 54956.9)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

**6:00 P.M.**

**4. ADJOURN TO OPEN SESSION**

The Governing Board will disclose any action taken in Closed Session regarding the following items:

- 4.01 **POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)**  
Employment Agreement for Superintendent/Chief Executive Officer: Contract Discussion.  
Horizon Charter Schools Governing Board  
Attorney, Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 4.02 **CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)**  
Discussion concerning: Unrepresented Employee: Superintendent/ Chief Executive Officer  
Attorney, Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 4.03 **CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**  
Consideration of Labor Negotiations  
Horizon Certificated Employees Association  
Kim Bogard, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 4.04 **CONFERENCE WITH LABOR NEGOTIATORS – (Government Code Section 54957.6)**  
Consideration of Labor Negotiations  
California Schools Employees Association  
Kim Bogard, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 4.05 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)**  
Feasibility Study, Horizon Learning Centers  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 4.06 **CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation – Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (b) of Government Code Section 54956.9)**  
James Ward, ESQ, Evans, Wieckowski, Ward and Scoffield, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 4.07 **CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation – Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (b) of Government code Section 54956.9)**  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

**6:10 P.M.**

5. STUDENT PRESENTATIONS

None

6. REPORTS AND COMMUNICATION

- 6.01 Horizon Certificated Employees Association  
No Statement Submitted
- 6.02 California Schools Employees Association  
No Statement Submitted
- 6.03 Assistant Superintendent, Business Services/ Chief Business Official– Daniel B. Schuler
- 6.04 Superintendent/ Chief Executive Officer– Cynthia Wood, EdD

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

*All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of the business following the approval of the consent agenda.*

- 7.01 Approval of Meeting Minutes for:
  - a. May 12, 2016 – Special Session of the Governing Board
  - b. May 19, 2016 – Regular Meeting of the Governing Board
- 7.02 Approval of Warrant Report- Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.03 Approval of Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.04 Approval of Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Approval of CODESP Agreement – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Approval of NCM for Parent Magazine Advertising – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.07 Approval of Parent Magazine Advertising – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.08 Approval of SSCAL Membership Renewal – Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.09 Approval of Facility Cleaning Services/ Auburn Learning Center - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.10 Approval of OPS Service Agreements, Fiscal Year 2016-2017 - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.11 Approval of Cal Card Rebate Transfer Authorization - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official

- 7.12 Approval of Facility Cleaning for Learning Centers - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.13 Approval of OpenDNS Umbrella – 3 Year Subscription - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.14 Approval of CSDC (Charter Schools Development Center) Membership - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.15 Approval of MedAssist Program for Medicare/Medicaid Reimbursement - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.16 Approval of Folsom Sports Complex Rental Agreement - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.17 Approval of Cisco Catalyst Switch – 3 Year SMARTnet - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.18 Approval of Right Angle Project- Phase 1 Revision of Website – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 7.19 Approval of Sierra School- PCOE SELPA Master Contract – Ramona Rogers, Director, Special Education

## 8. INFORMATION/DISCUSSION/ACTION

***“ACTION”:*** Indicates items the Board has seen previously

***“Action”:*** Indicates items the Board is seeing for the first time

*Members of the public wishing to comment on any items should complete a Speakers Card located on the table at the entrance to the Board Room. Speakers Cards are to be submitted to the Board Secretary before each item is discussed.*

- 8.01 Information/ Discussion/ Action  
Oath of Office- New Board Member- Educational Representative – Mary Lou Smith – Michelle Johnson, Horizon Charter Schools Governing Board President
- 8.02 Information/ Discussion/ Action  
WASC 2015 Follow-up Action Item/ Reviewing our Board ENDS – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 8.03 Information/ Discussion/ Action  
Annual Operating Budget for 2016-2017 and Estimated Unaudited Actuals for 2015-2016 - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 8.04 Information/ Discussion/ Action  
Allocation of 2015-2016 Ending Fund Balances - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 8.05 Information/ Discussion/ Action  
Consideration and approval of HCEA Employee Agreement – Cynthia Wood, EdD, Superintendent/ CEO

- 8.06 Information/ Discussion/ Action  
Consideration and approval of CSEA Employee Agreement – Cynthia Wood, EdD, Superintendent/ CEO
- 8.07 Information/ Discussion/ Action  
Consideration and approval of Unrepresented/ Administrative Compensation – Cynthia Wood, EdD, Superintendent/ CEO
- 8.08 Information/ Discussion/ Action  
Consideration and approval of General Release Agreement – Cynthia Wood, EdD, Superintendent/ CEO

9. INFORMATION/ DISCUSSION

None

10. GOVERNING BOARD

10.01 FUTURE AGENDA ITEMS

- a. August 18, 2016

10.02 BOARD MEMBER REPORTS/COMMENT

11. ADJOURNMENT

*Information for the Public*  
*Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting. Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.*  
*Members of the public may submit a written request for the entire agenda packet to:*  
*Horizon Charter Schools Board Secretary*  
*PO Box 489000*  
*Lincoln, CA 95648*  
*The request must be submitted 10 working days prior to the meeting.*  
*Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1*

This agenda is posted at least 72 hours in advance of the meeting at:  
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,  
and on the Horizon Charter Schools Website: [horizoncharterschools.org](http://horizoncharterschools.org)  
The Governing Board may be reached via e-mail at: [horizonboard@hcs.k12.ca.us](mailto:horizonboard@hcs.k12.ca.us)  
Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648  
Or by leaving a message with the Board Secretary at: 916-408-5200 X 5141\*Please note: items on the agenda may not be addressed in the order they are agendized. The Board may alter the order at their discretion.