



## REGULAR MEETING OF THE GOVERNING BOARD AGENDA

Date: Thursday, March 17, 2016  
Meeting Place: Horizon Charter Schools Board Room  
2800 Nicolaus Road #100  
Lincoln, CA 95648

### REGULAR BUSINESS MEETING 4:00 P.M. START

1. CALL TO ORDER – Horizon Charter Schools Board Room

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

- Parent Representative: Michelle Johnson (President)
- Parent Representative: Karen Vicari (Vice President)
- Parent Representative: Andrea Rynberk
- Parent Representative: Sara Infante
- Parent Representative: Kimberly Dahlstrom
- Community Representative: Bob Collins
- Education/Community Representative: Vacant

2. STUDENT PRESENTATIONS

2.01 Board ENDS -Mathematics Student and Teacher Presentation

3. COMMUNICATION FROM THE PUBLIC

*This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose. "Speaker Cards" are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary prior to the start of the meeting.*

**4:10 P.M.**

4. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln CA

- 4.01 ADMISSION OF EXPELLED STUDENT(S) - (Government Code Section 48918)  
JaDene Jones, Director of Operations
- 4.02 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Consideration of Labor Negotiations  
Horizon Certificated Employees Association  
Kim Bogard, ESQ, Kingsley Bogard Firm  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 4.03 CONFERENCE WITH LABOR NEGOTIATORS – California School Employees  
Association; Government Code Section 54957.6  
Kim Bogard, ESQ, Kingsley Bogard Firm  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 4.04 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section  
54956.8)  
Feasibility Study Horizon Learning Centers – Cynthia Wood, EdD, Superintendent/  
Chief Executive Officer
- 4.05 CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation – Significant exposure  
to litigation pursuant to paragraph (2) or (3) of subdivision (b) of Government Code Section  
54956.9)  
James Ward, ESQ, Evans, Wieckowski, Ward and Scoffield  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations  
Officer

**6:00 P.M.**

5. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following items:

- 5.01 ADMISSION OF EXPELLED STUDENT(S) - (Government Code Section 48918)  
JaDene Jones, Director of Operations
- 5.02 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Consideration of Labor Negotiations  
Horizon Certificated Employees Association  
Kim Bogard, ESQ, Kingsley Bogard Firm  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- 5.03 CONFERENCE WITH LABOR NEGOTIATORS – California School Employees Association; Government Code Section 54957.6  
Kim Bogard, ESQ, Kingsley Bogard Firm  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 5.04 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)  
Feasibility Study Horizon Learning Centers – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 5.05 CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation – Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (b) of Government Code Section 54956.9)  
James Ward, ESQ, Evans, Wieckowski, Ward and Scoffield  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

## 6. REPORTS AND COMMUNICATION

- 6.01 Horizon Certificated Employees Association  
No Statement Submitted
- 6.02 California School Employees Association  
No Statement Submitted
- 6.03 Assistant Superintendent, Business Services/ Chief Business Official– Daniel B. Schuler
- 6.04 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

## 7. CONSENT AGENDA

### NOTICE TO THE PUBLIC

*All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of the business following the approval of the consent agenda.*

- 7.01 Approval of Meeting Minutes for:  
February 18, 2016 - Regular Meeting of the Governing Board
- 7.02 Approval of Warrant Report  
Horizon Charter Schools
- 7.03 Approval of Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.04 Approval of Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Approval of Job Descriptions – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

- 7.06 Approval of Assessment Facility – Grace Church – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.07 Approval of Enrollment Report - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.08 Approval of School Pathways Scope of Work (SOW) to Recover Deleted Class - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.09 Approval of VBM, Inc., Janitorial Services for the Venture & Nicolaus Sites - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.10 Approval of Parallax SSL Certificate Renewal - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.11 Approval of Follett Schools Solutions – Yvonne Allen, Director, Business Services
- 7.12 Approval of Bilingual Assessment Memorandum of Understanding (MOU) – Ramona Rogers, Director of Special Education
- 7.13 Approval of Granite Bay Speech Memorandum of Understanding (MOU) - Ramona Rogers, Director of Special Education
- 7.14 Approval of IEE Music Therapy Memorandum of Understanding (MOU) - Kelly Collins, Interim Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.15 Approval of Cost Proposal, Edmentum for the English Second Language (ESL) Curriculum - Kelly Collins, Interim Assistant Superintendent, Educational Services/ Chief Academic Officer – Caitlin Hartman, Director, Curriculum, Learning and Professional Instruction
- 7.16 Approval of El Dorado Kids Expo Sponsor/Exhibitor - Kelly Collins, Interim Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.17 Adoption of the 2016-2017 School Calendar - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

## 8. INFORMATION/DISCUSSION/ACTION

***“ACTION”:*** Indicates items the Board has seen previously

***“Action”:*** Indicates items the Board is seeing for the first time

*Members of the public wishing to comment on any items should complete a Speakers Card located on the table at the entrance to the Board Room. Speakers Cards are to be submitted to the Board Secretary before each item is discussed.*

- 8.01 Information/ Discussion/Action  
2015-2016 Second Interim Budget - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 8.02 Information/ Discussion/Action  
Board ENDS Monitoring Report Mathematics - Kelly Collins, Interim Assistant Superintendent, Educational Services/ Chief Academic Officer
- 8.03 Information/ Discussion/Action  
Horizon Charter Schools Governing Board Handbook – Horizon Charter Schools Governing Board – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer;  
Michelle Johnson, Horizon Charter Schools Governing Board President

- 8.04 Information/ Discussion/Action  
Horizon Charter Schools Governing Board Vacancy - Cynthia Wood, EdD, Superintendent/  
Chief Executive Officer
- 8.05 Information/ Discussion/Action  
Consideration and approval of Contract Extension for 1515 Cirby - Cynthia Wood, EdD,  
Superintendent/ Chief Executive Officer
- 8.06 Information/ Discussion/ Action  
Policy – Vacation Buy-Back - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 8.07 Information/ Discussion/ Action  
Policy – Sick Leave - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 8.08 Information/ Discussion/ Action  
Policy – Filling Board Vacancies - Cynthia Wood, EdD, Superintendent/ Chief Executive  
Officer

## 9. INFORMATION/ DISCUSSION

- 9.01 Marketing Strategies - Cynthia Wood, EdD, Superintendent/ Chief Executive Office

## 10. GOVERNING BOARD

### 10.01 FUTURE AGENDA ITEMS

- a. April 21, 2016
- Approval of Meeting Minutes for March 17, 2016 Regular Meeting of the  
Governing Board
  - Enrollment

### 10.02 BOARD MEMBER REPORTS/COMMENT

## 11. ADJOURNMENT

*Information for the Public*

*Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting. Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.*

*Members of the public may submit a written request for the entire agenda packet to:*

*Horizon Charter Schools Board Secretary*

*PO Box 489000*

*Lincoln CA 95648*

*The request must be submitted 10 working days prior to the meeting.*

*Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1*

This agenda is posted at least 72 hours in advance of the meeting at:

Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,  
and on the Horizon Charter Schools Website: [horizoncharterschools.org](http://horizoncharterschools.org)

The Governing Board may be reached via e-mail at: [horizonboard@hcs.k12.ca.us](mailto:horizonboard@hcs.k12.ca.us)  
Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648  
Or by leaving a message with the Board Secretary at: 916-408-5200 X 5141

\*Please note: items on the agenda may not be addressed in the order they are agendized. The Board may alter the order at their discretion.